



DOWNTOWN OCONOMOWOC
GRIFFIN GALLERY

FINE ART

133 E Wisconsin
Oconomowoc, WI 53066
262-567-1826

Artists desiring to apply for membership, guest artist, or consignment artist positions within the gallery should submit to the gallery, in advance, up to six pieces of art in the following form; slides, photographs, or at a website. Artist should present a brief resume of his or her career as well as an artist's statement, and should inform the gallery as to which position(s) he or she are applying for. Slides and photographs will be returned to the artist.

Once the members have had an opportunity to review the artwork, the artist may be invited to attend a regular meeting held on the first Thursday of each month. At that time the artist will bring up to six physical pieces of art that represents the full range of their work they desire to exhibit in the gallery.

Membership

Griffin Gallery holds twelve permanent members. All members pay a monthly fee of \$75.00 due on the first of each month to cover the gallery expenses, and new members pay a one time fee of \$100.00. Requirements for all members include working the gallery approximately eight to eleven hours each month, attending the monthly gallery meetings, and attending most of the gallery functions such as guest artist receptions, and Gallery Night receptions. Members are also asked to offer any talents and abilities that might assist the gallery. Upon any sale of the artist's work, 80% of the sale is forwarded to the artist, and 20% remains with the gallery. Sales tax is handled by the gallery, and all the art in the gallery is insured thru the gallery. The gallery also expects the artist to provide a sufficient professional body of work, as well as a fresh flow of artwork to the best of their ability. New members must sign a one year contract (that follows the calendar year) and agree to the gallery requirements. Members have the option to remain with the gallery at the end of the one year contract.

Guest Artist

Griffin Gallery offers a limited space for artists seeking involvement with the gallery for a designated period of approximately two months. Wall space is available for one two-dimensional artist, and floor space and other suitable space is available for one or possibly two three-dimensional artists. The gallery will team up a 2-D artist with a 3-D artist so long as their work compliment each other, and provided the members approve, the 2D artist can recommend a 3-D artist with whom they would like to exhibit with. There is a \$150.00 fee for a guest artist opening which may be split by the two artists. This money will provide a reception for the artists as well as postcards and publicity for that reception. Each artist shall receive approximately 200 hundred postcards. Postage for the artists cards becomes their responsibility and the gallery is responsible for postage on cards sent out on mailing list. Publicity for the reception includes information sent to local papers as well as 'M Magazine' and other magazines. The gallery will host a reception in the artists honor, and requests the artists be present at that reception. Upon any sale of artwork while in the gallery, 60% of that sale will be forwarded to the artist by check, and 40% will remain with the gallery. Sales tax is handled by the gallery on any sale, and artwork is insured with the gallery during this two month period. Members will be available to help set up and take down artwork.

Consignment Artist

Griffin Gallery offers a limited space for artists, primarily 3-D, seeking involvement with the gallery as a consignment artist. The artist will sign a three month contract with the gallery and have no other responsibilities within the gallery. Upon any sale of the consignment artist's work, 60% will be forwarded to the artist by check, and 40% remains with the gallery. Sales tax is handled by the gallery on any sale and the artist's work is insured thru the gallery during this three month period. At the end of the three month period, the contract may be extended at the option of both parties together.

*** Griffin Gallery reserves the right to change policies and/or requirements at any time at their discretion. *
All artists retain the copyright to their work, and reproduction rights belong exclusively to the artist.**